EasyLPO

LPO Management Software

QuickLPO
A Purchasing Software

Purchase Order

LPO Management
Reports
Suppliers

Delicate
www.DelicateSoft.com

Easiest Way to Prepare & manage your Purchase Orders,

Track Deliveries & Manage documents...

Let's see what this Software Offers...

EasyLPO – LPO Management Software

Introduction

Easily create & manage LPOs, maintains items with default price, Item categories, stores Supplier and delivery address for quick LPO creation, Maintains received deliveries, Keeps track of opened, closed or partially delivered orders. EasyLPO allows customizing company info, logo and LPO numbers etc. This software welcomes with a dashboard to display status of total prepared LPOs, waiting for approval, approved or rejected.

Let's have an overview about this EasyLPO Software!

Highlights of this Purchase Management Software

Create & Manage Purchase Order

Manage Supplier Records

Organize Items in Item Master

Purchase Receipts against LPOs

Manage related Documents

Very Useful Reports & Analyses

EasyLPO – LPO Management Software

Main Features & Modules Offered in EasyLPO

LPO Creation

Create Purchase Order in few seconds with this software. Enter or select items from item master, item's default price is picked automatically or you have an option to put latest best price, enter quantity and LPO is ready to print. While adding items to new LPO, software shows price of last 5 purchases of the same item. You can email LPO to Supplier by one click.

LPO Management

EasyLPO keeps track of each prepared LPO along with payment terms & remarks. Advance search functions are available to search any LPO by number, supplier or date etc. Software offers way to get approval of prepared LPO by authorized person and maintain LPO approval status as waiting, approved or rejected.

Purchase Receipts

You can enter deliveries received against each LPO along with DO number and other details to maintain Order Status as on order, partially delivered or completed. EasyLPO can automatically prepare Delivery Receipt of selected PO, input new Receipt number, pending quantities etc and saves record in one click.

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Few More Highlights in a glance...

Item Master

EasyLPO has an item master, in which you can maintain the items you usually purchase, categorize them & put default price for items. So while creating new LPO, it takes few clicks to get your LPO ready, because Item names are already there, you just choose item & put quantity to add in LPO.

Supplier Master

Software maintains your supplier details and delivery site address, so while creating LPO, it automatically fill up complete supplier details as well as delivery site address along with contact details to print on LPO. Software can import your existing suppliers from excel file etc.

Organize Documents

Attach documents with each Purchase Order record, like received quotation etc. Also you can attach unlimited documents with each vendor record in software. EasyLPO supports all common document formats like word, excel, pdf and pictures etc. You can organize your documents belongs to each entity in the software.

EasyLPO – LPO Management Software

Customize LPO Design

Purchase Order is completely re-designable by yourself in this software. You can put your company logo, address and customize auto generated LPO numbers. EasyLPO offers easy to use designer tool to design LPO layout drag & drop the elements as per your requirement.

Very Useful Reports

EasyLPO have many detailed and summary reports of prepared LPO's, received deliveries by suppliers or as per project/department with order status.

One click to get project / department cost for a given period as you define each LPO for any project. All Reports can be filtered in between given two dates. All Reports can be printed or exported to excel file.

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Happy to hear from you...